

# Medicines

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At some time or another all children become ill and have to take some form of medicine to aid their recovery. Medicines in this instance are those prescribed by a doctor.

We do not have any medically trained personnel employed at the school and although we are very willing to support parents and help pupils become well, we have been advised by the school medical service that when we administer medicines to pupils we are placing ourselves in a potentially difficult situation.

Initially, please ask yourself if it is really necessary for medicine, especially eye and ear drops, to be given at school. We have been advised that even if a pupil is to take medicine three times a day this can probably be achieved by giving your child the medicine just before and just after school. If medicine does have to be given to a pupil we wish to be helpful and do our best to administer it. As stated by Northamptonshire County Council, members of school staff cannot be required to administer non-emergency medication. Children requiring medicines purchased over the counter at chemists, eg: Calpol, are often best kept at home for the day and the task of making a decision with regards to administration of such medication should not rest with school staff.

The following policy will be strictly applied.

We can only administer **prescription** medicine to a pupil when:

- a) The parent gives **written** permission for us to do so
- b) The permission clearly states:
  - What the medicine is (prescription medicines only)
  - When it should be given
  - How much should be given
  - How it should be administered
- c) The medicine is clearly labelled with the child's name

We have a permission slip (copy attached) which can be obtained from the School Office.

**WITHOUT THIS WRITTEN INFORMATION  
NO MEDICINE WILL BE ADMINISTERED**



# Medicines *Permission Form*

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I hereby give permission for Maidwell School to administer prescription medicine to:

.....  
(name of pupil)

Name of prescription medicine

When the medicine should be administered

How much medicine should be given

How the medicine should be administered

**I confirm that the medicine is clearly labelled with my child's name**

Signed ..... Date .....

Please print name .....

